

Submit the completed form with copies of your Curriculum Vitae, NRIC, A short writeup (not more than 500 words) for the essay (refer to Part 8 in this form), educational and other relevant certificates to:

Please email your application to:

Aderyl Tan
aderyl@stpi.com.sg

STPI – Creative Workshop & Gallery
 The Education Department
 41 Robertson Quay
 Singapore 238236

Part 1: Internship (s) Applied	
	Creative Workshop
	Gallery

Internship Period: (Indicate below)	
	1st Quarter: January – March (Please submit your application by Mid-November)
	2 nd Quarter: April - June (Please submit your application by Mid-February)
	3 rd Quarter: July - September (Please submit your application by Mid-May)
	4 th Quarter: October – December/January (Please submit your application by Mid-July)

Duration of Internship Applied:	
Start Date:	End Date:

Part 2: Personal Particulars		
Name (State: Mr/Miss/Mrs/Mdm)		NRIC/Citizenship No.
Date of Birth (ddmmyyyy)	Gender (M/F)	Race & Religion (if any)

Residential Address			Marital Status (Single/Married/Divorced)
Home Tel No	Mobile No	Country of Birth	E-mail Address
Nationality		For SPR, please state Date of Acquiring SPR and Year of SPR Status (1 st /2 nd /3 rd year onwards)	

Part 3: Schools/ Institutions Attended			
(If you are a current student, please state the school that you are currently studying at, fill the 'Date Left' column as 'Current')			
Schools/Institutions Attended & Country	Date Joined	Date Left	Highest Qualification Attained & Year and Major (s)

Part 4: Language Proficiency (Please rate 1-10 on the following, 10 being the strongest, 1 being the weakest)				
1 st Language:	Reading <input type="checkbox"/>	Writing <input type="checkbox"/>	Speaking <input type="checkbox"/>	Listening <input type="checkbox"/>
2 nd Language:	Reading <input type="checkbox"/>	Writing <input type="checkbox"/>	Speaking <input type="checkbox"/>	Listening <input type="checkbox"/>
3 rd Language:	Reading <input type="checkbox"/>	Writing <input type="checkbox"/>	Speaking <input type="checkbox"/>	Listening <input type="checkbox"/>
4 th Language:	Reading <input type="checkbox"/>	Writing <input type="checkbox"/>	Speaking <input type="checkbox"/>	Listening <input type="checkbox"/>

Part 5: Briefly describe your interest (s) in working at STPI

Part 6: Understanding STPI (How did you know about the internship programme which you are applying for?)

Please select where appropriate

STPI's Corporate Website	<input type="checkbox"/>
Visit to STPI	<input type="checkbox"/>
College/University	<input type="checkbox"/>
Friend/Teacher's Recommendation (Please state name of referral)	
Others (Please specify)	

Part 7: Character Referees (Name 2 persons other than relatives, including one who is familiar with your academic/professional achievements)

May we write to your Character Referees for a reference? Yes No

If no, please state reason: _____

Name	Designation & Organization	Email Address & Contact No.	Years Known & Relationship

Part 8: Short Essay (Not more than 500 words)

Part 8a: This section is only applicable for Creative Workshop Internship application.

Please attach a sample of 5 of your artworks and 500-word essay along with this application form. Do include the following points in your essay:

- Write about your familiarity with print making, paper making and/or other art forms
- What do you hope to achieve through this internship?

Part 8b: This section is only applicable for Gallery Internship application.

Please attach 500-word essay along with this application form. Do include the following points in your essay:

- Write about your involvement in the arts
- A review of an exhibition/show that you have visited recently
- What do you hope to achieve through this internship?

For Gallery Internship application, please identify which area of operations in the gallery would you be interested in?	Please select (you may choose more than one area)
Education & Outreach	<input type="checkbox"/>
Collections Management	<input type="checkbox"/>
Communications (Press & Media Relations and Exhibition Content Development)	<input type="checkbox"/>

Part 9: Declaration

I, _____ (name), bearing NRIC No. _____ declare that all the information given by me in this application is true and correct. I understand that misrepresentation or omission of any material fact is cause for dismissal without notification.

Signature of Applicant _____
Date

FOR OFFICIAL USE ONLY (STPI EDUCATION & HR DEPARTMENT ONLY)

Final Internship Duration:

Start Date:

End Date:

I confirm that the applicant has been accepted as an Intern in the Gallery / Workshop (*please circle accordingly*) Department. The official internship period is stated above. The Intern Data Record Form of the applicant is attached with this application form to the HR department.

Education Department:

Name and Signature of the Officer

Date

HR Department:

Name and Signature of the Officer

Date

-End-